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| **CONFIDENTIAL** APPLICATION FOR EMPLOYMENT **Which position(s) are you applying for?**

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Blackpool Grand Theatre is committed to the development of positive policies to promote equal opportunities regardless of sex, marital status, colour, race, ethnic origin, age, disability, sexual orientation or responsibilities to dependants.

The principal criteria for selecting a person for a particular job shall be a person’s ability and the requirements of the position in accordance with the job description and person specification.

 **Personal Details:**

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| Surname: | Mr/Mrs/Miss/Ms |
| Forename(s): |  |
| Address: |
|  Post Code: |

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| Telephone (Private) | Telephone Work: |
| Best time to call you at home is: am/pm | May we contact you at work?  |
| Mobile Phone: | Email: |

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| **Education:** |
| Schools/Colleges attended from age 11 | Dates | ExaminationsSubjects/results |
| From: | To: |
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| Have you previously been employed by the Grand Theatre? | YES/NO |  |
| 1. Position | From: To: |
| Reason for leaving |
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| If offered this position, do you intend to continue working in any other capacity?  |
| If so, are your combined jobs likely to exceed a regular 48-hour working week? |
| Please give details of your other employment if applicable: |

**Current Employment: (if not presently in work leave Present Employer blank and begin with most recent Previous Employer)**

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| Please include details of your current employment here, and use the spaces below to give details of other employments, working backwards from the most recent. |
| **Present Employer:** |
| Type of Business: |
| Address: |
| Start Date: | Leaving Date: |
| Starting pay: £ | Current Pay: £ |
| Job Title: |
| Duties/Responsibilities: |

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| **Previous Employer:** |
| Type of Business: |
| Address: |
| Start Date: | Leaving Date: |
| Starting pay: £ | Finishing Pay: £ |
| Job Title: |
| Duties/Responsibilities: |
| Reason for Leaving: |

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| **Previous Employer:** |
| Type of Business: |
| Address: |
| Start Date: | Leaving Date: |
| Starting pay: £ | Finishing Pay: £ |
| Job Title: |
| Duties/Responsibilities: |
| Reason for Leaving: |

**Please answer the following questions**: *(please use separate sheet if necessary)*

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| Please detail previous management and/or supervisory experience. |
| Have you had any Health & Safety Training? If so, please specify. |
| If successful, when are you able to commence work? Please state notice period required. |

#### Skills and Previous Experience

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| Please use this space (and an attached sheet if you wish) to express why you are interested in the post, any previous experience in a similar post and how you meet the requirements of the job description and person specification. |
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| Have you ever been convicted of a criminal offence (under the Rehabilitation of Offenders Act 1974)?  | Yes ❑ No ❑ |
| (if yes, please give details) ........................................................................................................................... |

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| **References:** Please list the names of 2 business referees whom we may contact |
| 1. NAME |  | Position: |
| COMPANY |  |
| ADDRESS |  |
| TELEPHONE |  |
| 2. NAME |  | Position: |
| COMPANY |  |
| ADDRESS |  |
| TELEPHONE |  |

I authorise the Blackpool Grand Theatre to obtain references to support this application once an offer has been made and accepted and release the company and referees from any liability caused by giving and receiving information.

**DECLARATION:**

I confirm that the information given on this form is, to the best of my knowledge, true and complete. Any false statement may be sufficient cause for rejection or, if employed, dismissal.

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| **Signature of Applicant:** | **Date:** |

Please forward completed application form to:

**The Administrator**

**The Grand Theatre,**

 **33 Church Street,**

**Blackpool, Lancashire**

**FY1 1HT**

***Alternatively email to*** *personnel@blackpoolgrand.co.uk*

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| **Equal Opportunities Monitoring Form** |

Blackpool Grand Theatre is committed to the development of positive policies to promote equal opportunities regardless of sex, marital status, colour, race, ethnic origin, age, disability, sexual orientation or responsibilities to dependants.

In order to help us monitor the effectiveness of this commitment we would ask that you answer the following questions. The information supplied is confidential; it is detached from your application before shortlisting takes place and will be used for statistical monitoring purposes only.

You can decline to fill this form in, with no consequences to your application.

**Disability**

The Equality Act 2010 defines a disabled person as someone who has a physical or mental impairment which has a substantial and long-term adverse effect on their ability to carry out normal day-to-day activities.

Do you consider yourself to have a disability(ies)? and if so, please describe below?

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Non-disabled | [ ]  | Visual impairment | [ ]  | Hearing impairment/Deaf | [ ]  |
| Physical disabilities | [ ]  | Cognitive or learning disabilities | [ ]  | Mental health condition | [ ]  |
| Other long term /chronic conditions | [ ]  | Not known/prefer not to say | [ ]  |

**Sexual Orientation**

I would describe myself as:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Heterosexual/Straight | [ ]  | Gay Man | [ ]  | Gay Woman/Lesbian | [ ]  |
| N Non-Binary | [ ]  | Bisexual | [ ]  | Prefer not to say | [ ]  |

**Religion**

I would describe my religion as:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Buddhism | [ ]  | Islam | [ ]  | Christianity | [ ]  |
| Hinduism | [ ]  | Judaism | [ ]  | Sikhism | [ ]  |
|  |  | Other (please describe) | [ ]  | None | [ ]  |

**Equal Opportunities Monitoring Form page 2**

**Ethnic Identity**

Please mark with an x as appropriate – you can mark more than one

|  |  |
| --- | --- |
| Black | East Asian |
| African | ☐ | British | ☐ |
| British | ☐ | Chinese | ☐ |
| Caribbean | ☐ | Japanese | ☐ |
|  | Korean | ☐ |
| Mixed | South Asian |
| British African & White | ☐ | British | ☐ |
| Black British & White | ☐ | Bangladeshi | ☐ |
| Black Caribbean & White | ☐ | Indian | ☐ |
| East Asian & White | ☐ | Pakistani | ☐ |
| South Asian & White | ☐ |  |  |
| White |  |
| British | ☐ | None of the above, please specify |
| English | ☐ | ……………………………………………………... |
| Gypsy or Irish Traveller | ☐ |
| Irish  | ☐ | Prefer not to say | ☐ |
| Northern Irish | ☐ |  |
| Scottish | ☐ |  |
| Welsh | ☐ |  |

**Where did you hear about this opportunity?**

|  |  |
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| Grand Theatre website | ☐ |
| Social media | ☐ |
| Online publication/jobs boards, please state which | ☐……………………………………………… |
| Other, please specify | ☐……………………………………………… |

Completed forms should be returned to Finance:

The Grand Theatre, 33 Church Street, Blackpool, Lancashire, FY1 1HT or emailed to personnel@blackpoolgrand.co.uk